

CITY OF GREENBELT
Department of Public Works
555 Crescent Road • Greenbelt, Maryland 20770
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M E M O R A N D U M

Date: November 18, 2015

To: Michael McLaughlin, City Manager *MPM*

From: James Sterling, Acting Director of Public Works

Regarding: Replacement of 2000 Ford Ranger (421)
and 2005 Chevy Blazer (101)

The FY 2016 Replacement Fund includes \$51,000 for the replacement of truck unit numbers 421 and 101. Unit 421 is a 2000 Ford Ranger truck that is used in the Parks Crew. Unit 101 is a 2005 Chevy Blazer that is used in Administration.

Staff has identified State of Maryland statewide contracts for a light duty pick-up truck and a utility vehicle, the blanket purchase order numbers are 001B5400289 for the ½ ton pickup and 01B5400280 for the utility vehicle.

Staff is recommending the 2015 Ford F-150 4x4 Truck with an Extended Cab be purchased to replace Unit #421. The breakdown of cost of the vehicle is as follows:

Base bid-	\$18,584
4X4-	\$ 3,080
Extended cab	\$ 2,970
Spray in bed liner	\$ 450
<u>Tow package</u>	<u>\$ 425</u>
Total:	\$25,509

Staff is also recommending the purchase of a 2016 Ford Utility Vehicle with the following breakdown:

Base bid	\$25,496
Heated side mirrors	\$ 58
<u>Cargo Storage Vault</u>	<u>\$ 240</u>
Total:	\$25,794

The total cost for the two replacement vehicles comes to \$51,303.

Unit 421 has extensive rust in the bed and rear frame area. So much so that the tailgate lift had to be removed. The proposed replacement for Unit #421 is a Full Size F-150 Truck that is much better suited for the type of work the Parks Crew. The truck will be an everyday work truck for maintenance of parks and playground equipment. The truck is not being equipped with a snow plow but will be used by the sidewalk snow removal crews.

The Utility Vehicle will be used in Administration. With the addition of personnel in this year's budget, one of the Administrative vehicles, a small pickup, was re-assigned to the Building Maintenance Crew. This was because in last fiscal year, a 1991 Chevy Blazer was taken out of service that had been utilized by the Building Maintenance Crew. If approved, Unit 101 will be re-assigned within the Department.

Electric pickup trucks and hybrid vehicles were not available in 2015 State of Maryland bids for vehicles. The State received no bids and did not re-bid these types.

We recommend that the City purchase the 2015 F-150 4x4 Truck with an Extended Cab, per State Bid Blanket Purchase Number 01B5400289 for \$25,509 and the 2016 Ford Utility Vehicle per State Bid Blanket Purchase Number 001B5400280 for 25,794 from Apple Ford in Columbia, MD.